



**Willow Wood Community Primary School  
School Council  
Friday 30<sup>th</sup> September 2016  
1.10pm – Rainbow Room**

**1. Welcome and Attendance**

Year 1: Jason, Phoebe  
Year 2: Hannah-Grace, Rou  
Year 3: Erin-Mai  
Year 4: Zoe, Mia  
Year 5: Ella, Cadey-Lea  
Year 6: tbc

Members of staff: Ms Tomlinson & Mrs Cresham

Apologies: Year 6 – on a visit to Winsford Academy

**2. Welcome and Introductions\Why I wanted to be a School Councillor**

Ms Tomlinson welcomed the Councillors to their first meeting and explained their important role as leaders in school. The Councillors introduced themselves and explained why they wanted to serve on the School Council.

**3. Qualities of a good School Councillor**

The qualities were discussed for example – speak clearly, good listening, give good feedback to Class Councils, good thinking, good ideas, good manners, treat people with respect, develop skills commitment, trustworthy, good role model, good team member,

**4. How a School Council meeting works**

Ms Tomlinson explained how a meeting works such as using the agenda, one person talking at a time, respect each others' ideas. Once trained the pupils will lead the meetings and take on roles, such as Chairperson and Treasurer. Files and plastic wallets were distributed to the Councillors – older pupils helped younger pupils.

**5. Date & time of next meeting**

Friday 14<sup>th</sup> October at 1.10pm

**Next meeting: Friday 14<sup>th</sup> October at 1:10pm in the Rainbow Room**

**Next Actions:**

- Remember to ask your class teacher for a time to feedback
- Remember to bring your file and a pencil to the meeting and to arrive promptly