



**Willow Wood Community Primary School  
School Council  
31<sup>st</sup> January 2014  
1:10pm Infants Before and After School Room**

**1. Welcome and Attendance**

Year 1: BE  
Year 2: KN, KP  
Year 3/4: LM, JS, TS  
Year 5: TT, RH  
Year 6: BR, AH, SN, BW

Members of staff: ST, EL, MY, AS  
Visitor: NB, Parent Governor

Apologies from KC for absence.

We have a new school councillor! RH has joined the team as a member of the WEP Forum too. Make sure you welcome her and give her some tips and advice!

**2. School Signs – School Tour with Site Manager**

The School Council conducted a school tour to look at the signs we currently have for our school. We noticed the sign at the front of the infants building; it is used for children and adults to indicate the Infant site. It is big and needs to be visible to all. We also noticed that there are two other gates that are unsigned. We suggested a finger post sign might be useful to guide people to the correct gates and buildings.

We looked at the Sunrise Nursery sign. It is bright and attractive and the words linked in with the colour of yellow and orange for the sun. The writing was very large to ensure that it could be seen from a distance. There were also pictures on the sign which suggested fun and that all were welcome to the nursery. There was a clear message being portrayed from the sign.

Back in the meeting room, the School Council suggested the colour **red** to match the colour of our uniform. BW also added that yellow writing would be good like the school logo. We thought the new logo and slogan would look good on the sign too as this is something we are very proud of.

BR suggested making it glow in the dark so it would stand out at night. The site manager is going to look at adding reflective strips to the sign to make this work.

We all decided that the School Council should start drawing up some designs for the signs with the help of MY, NB and AS. On Friday 7<sup>th</sup>, some of the School Council members will

be meeting in the Infant building at 1:10pm. AS will bring catalogues along to look at some examples and MY will also get some of the Ipads. Don't forget pens, pencils and paper!

### Building Split Feedback

There has been lots of feedback regarding the new names for the school buildings. KP, on behalf of Year 2, suggested three themes; forests/woods, trees/flowers or rainbows/sunshine. NB suggested a rainforest theme. We concluded that there were three buildings that needed names; Infant, Junior and Reception building. We decided that we would ask for the parents help to suggest names focussing around the theme of **nature**. On Friday 7<sup>th</sup>, the school secretaries, **BR, LM and KP** are going to work with EL in the infant building at 1:10pm to produce a letter to send home to parents asking for their help. We will ask parents to suggest names and then choose the most popular ones. We are also going to welcome any budding artistic parents to send in design ideas for the signs.

### **3. Minutes and Matters Arising (Feedback)**

- The Junior PE cupboard is not yet finished because it is such a big job! The School Council found a lot of balls that need pumping up. With the help of BR and BW, AS is going to spend some time pumping up the balls on Monday lunch for the Juniors and Tuesday lunch for the Infants.
- Feedback for the healthy snacks was positive – other suggestions include milkshakes, cheese strings, pancakes, grape juice and yogurts. But how much will these costs? We want to invite Karen, the cook, to the next School Council meeting to discuss this further. AH and other School Council members have spotted some children breaking the rules and having chocolate for break times. Don't forget to remind children that we are a healthy school!
- Other feedback included – could we have sauces at dinner time like ketchup? We will ask Karen in the next meeting. Also, BW raised the issue that the taps in the Juniors are too slow. The site manager, AS is going to investigate further.

**Next meeting: Friday 14<sup>th</sup> February 2014 at 1:10pm in the JUNIOR building.**

#### **Next Actions:**

- Design signs on **7<sup>th</sup> Feb** at the infants
- Write letter to parents on **7<sup>th</sup> Feb** at the infants
- Pump balls up at both buildings with AS
  - Invite **Karen** to next meeting